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**STATE COACH OF NATIONAL ELECTRIC WHEELCHAIR SPORTS
ANNUAL APPOINTMENT FOR VICTORIAN POWERCHAIR SPORTS LEAGUE
DUTIES AND RESPONSIBILITIES**

The Director of State Coaching to be appointed by Committee prior to the start of the Victorian Powerchair Sports League or during for the following twelve months, shall have the following duties and responsibilities:

1. Development of coaching strategies and philosophies which may improve performances of VEWSA individual players and teams participating in:
 - Powerchair Football, Rugby League and Powerchair Hockey played within VEWSA, either regularly by fixture or intermittently,
AND IN
 - All sports played at interstate, national and international levels.
2. Inter-action and liaison with coaches of teams in the Victorian Powerchair Sports League who may wish to improve their coaching skills for the benefit of respective individual players and the particular team.
3. Personal attendance at most Rounds of VEWSA Victorian Powerchair Sports League to observe the on-court performances of all registered VEWSA players with the objectives of:
 - Noting those players whose performance may be improved by specific training techniques and/or programs which could be suggested to the relevant team coach or coaches,
AND
 - Noting and recording details of individual players whose existed skill levels or potential for skill development may justify their selection into training squads from which VEWSA representation teams could be selected for interstate, national and international events.

All such notes shall be the property of VEWSA, and shall be confidential with access restricted to:

- President of VEWSA for the time being, and in his/her absence, the Vice President
AND
 - The next appointed State Director of Coaching.
4. Devise and produce (within approved budget limits), appropriate training aids (special equipment, audio-visuals, video play-backs & simulations, strategy boards, printed material etc.) for the improvement of individual player and team performances. All such training aids shall be the property of VEWSA.

5. Prepare and submit as soon as practicable to VEWSA Committee for approval, a **Training Budget** for the full term of appointment as Director of State Coach. Such Budget shall include all items of expenditure likely to be incurred in relation to training venue hire; acquisition, production or manufacture of training aids; group transport costs if any, relating to special training camps or events; etc.. The Budget shall also include income from proposed training levies payable by participating players, if required. The **Training Budget** shall **NOT** include any travel or participation costs associated with participation by any representative VEWSA team in an interstate, national or international event.
6. Preparation and submission of a monthly Training Report to each VEWSA Committee Meeting, from October to April, covering all aspects of the Director's responsibilities, including Training Budget aspects.
7. If not an elected Office Bearer or member of VEWSA Committee, the Director shall personally attend the bi-monthly VEWSA Committee Meetings from September to May, to report to and advise the Committee on all aspects of the Director's duties.
8. The Director shall be an ex-officio non-voting member of Match Committee if convened, and should attend the majority of Match Committee meetings during the Directors' term of office.
9. At the end of the appointment period, the outgoing Director shall fully liaise with and suitably brief the incoming Director in relation to all aspects of the Director's duties and the present status of training programs and shall hand over to the incoming Director all relevant records and training aids which are the property of VEWSA.
10. Plan, direct and control comprehensive training programs for all special training squads from which VEWSA representative teams are selected to participate in interstate, national and international events.
 - Training sessions may be held at weekends, or other times, subject to availability of suitable venues at costs acceptable to VEWSA Committee and at times and places generally convenient to the majority of the Training Squad players and any Coaching Assistants.
 - The comprehensive Training Programs shall include but not be limited to the following elements:
 - i. Individual player skills development and improvement
 - ii. On-court team strategies and tactics
 - iii. Sports psychology, sportsmanship and team spirit on and off court
 - iv. Practice matches
 - Selection and co-option of a group of suitably experienced Coaching Assistants (either playing or non-playing), who will contribute to the overall Training Programs by providing specialist and/or skills coaching, general coaching, all under the supervision of the Director of State Coaching.
 - Attendance at most, but not necessarily all, Training Squad and VEWSA representative team training sessions. When unable to attend any planned or scheduled training session the Director shall nominate

one of the Coaching Assistants to have overall control of that training session.

11. Travel to and attend with VEWSA representative teams, as Coach of such teams, all interstate and national events, including National Electric Wheelchair Sports (NEWS), in which such representative teams are scheduled to participate during the period of appointment as Director of State Coaching.
12. Prior to participation in any interstate or national event, including NEWS, arrange for electric wheelchair of all VEWSA representative team members to be inspected/examined by a suitably experienced to:
 - Assess game-worthiness of each wheelchair
 - Advise players re repairs/adjustments necessary or desirable to be made at the player's expense, prior to departure to the interstate or national event to achieve reliable on-court performance throughout such event.
13. Arrange for suitable wheelchair spare parts, servicing tools and accessories to be available for use at such interstate or national events.
14. In relation to VEWSA participation in NEWS, the Director shall have the following specific duties and responsibilities:
 - Participation in selection of a Training Squad of 10 or more players from overall nominations received from Regional Teams Coaches and/or Captains, Team Managers in October.
 - Plan, direct and control comprehensive Training Program in accordance with criteria set out above. Such Training Program shall run from October through to April with a break some weeks around Christmas/New Year.
 - Liaison with State Team Manager re availability of physically suitable and acceptably priced venues (within approved budget limits), for all training sessions of whatever elements of training.
 - Liaison with the State Team Manager re active participation of the Training Squad (and State Team when selected) in Committee-approved fund raising activities towards the costs of training for and attendance at N.E.W.S. Such liaison shall include attendance by the Director with the Training Squad and / or State Team and / or individual players at special fund-raising activities including meetings with potential commercial, individual and service club sponsors.
 - Participate in selection of the State Team of 6 players and 2 emergencies.
 - Recommend to VEWSA Committee re appointment of an Assistant Coach either playing or non-playing, if considered by Director to be necessary or desirable to achieve best possible performance of the State Team at N.E.W.S.

The Assistant Coach, if appointed, must be available to attend most but not necessarily all Training Sessions prior to N.E.W.S., and must be available to attend NEWS with the team.

- As part of the monthly Training Report to the Committee Meetings, include a section re overall performance of State Team at N.E.W.S., together with comments on the sporting aspects of the overall N.E.W.S. event.